


Ryan White Planning Body: Meeting Agenda & Minutes
Serving Anson, Cabarrus, Gaston, Mecklenburg, Union, and York Counties

Meeting Details

Time	Wednesday, September 18, 2019; 11:30 AM – 1:30 PM
Location	Rooms 4014-4015, Valerie C. Woodard Conference Center Suite 4000 (Door E) / 3205 Freedom Drive, Charlotte, NC 28208
Members attending	Annette Huffstead, Bruce Trujano, Christina Adeleke, Christopher Jones, Dale Louder, Damion Bethea, Dana Reid, Dinikia Savage, Faye Marshall, Gary Becton, Joanna Martinez, Sue Goodman, Timothy Nixon, Vivian Perlman, Zafirah Hannibal
Guests	Brittany Clement, Nakia Savage, Valerie Watkins, Brigitte Feaster, Michael Kennedy, Autumn Watson, Heather Wienke, Jeffery Edwards-Knight, Liz Mallas, Emily Chambers-Sharpe, J. Donte Prayer, Zapporyia Belk, Alexis Wyatt, Domonique Brown, Luis Cruz, Kayla Earley
Meeting goals	<ol style="list-style-type: none"> 1. Establish clear directives to the Recipient to guide culturally-appropriate HIV care for priority populations 2. Provide input for potential funding opportunities

Agenda

Topic	Presenter	Time
Brunch!	Uptown Yolk	11:15-11:30
Meeting Minute review	Christopher Jones, Planning Body Co-Chair	11:30-11:40
Membership Workgroup Report	Annette Huffstead, Membership Chair	11:40-11:55
Needs Assessment Workgroup Report: Directives	Kayla Earley, Planning Body Administrator	11:55-12:25
Reallocations request	Luis Cruz, Senior Health Manager	12:25-12:40
Ending the HIV Epidemic: Request for Input	Mike Kennedy, Grants Development	12:40-1:25
Announcements	Kayla Earley, Planning Body Administrator	1:25-1:30

Action Items for follow up	Assigned To	Due Date
Complete meeting evaluation survey 	Meeting attendees	9/30/19
Attend next meeting: Wednesday, November 20; 11:30a-1:30p; Children and Family Center (601 E Fifth St. Suite 376, Charlotte)	Voting members	11/20/19

Minutes

Christopher Jones and Kayla Earley established quorum. Earley welcomed members and guests to the meeting and introduced the Recipient's new Quality Management Coordinator, Alexis Wyatt. Jones, PB Co-Chair, began the meeting with PSRA minute review. Dana Reid made a motion to approve the minutes; Damion Bethea seconded. Minutes were approved as written with consensus.

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Annette Huffstead introduced new member, Gary Becton, to the Planning Body and presented his membership certificate signed by Health Director Gibbie Harris. Huffstead announced that the Membership Workgroup needs more members and asked participants who have applied for membership to raise their hands so the PB members can welcome and recognize them. Huffstead also asked participants to use stickers to vote for an activity for an upcoming Planning Body social / recruitment event. The event with the highest number of votes was Murder Mystery Dinner; Membership Workgroup to continue planning at their next meeting. Details forthcoming.

Earley presented the Needs Assessment Workgroup's proposed Directives. Christopher Jones made a motion to approve the Directives; Zafirah Hannibal seconded. Directives were approved as written with consensus.

Luis Cruz reviewed the FY 2020-2021 HRSA Part A grant application with the Planning Body, reporting that the Recipient plans to request more money (\$6.6-million) than the TGA currently receives (\$6.2-million). Cruz requested guidance for how to spend an anticipated extra \$30,000 in Minority AIDS Initiative (MAI) monies. After discussion, the group voted with consensus to split the money between two categories: \$15,000 to Outpatient/Ambulatory Health Services and \$15,000 to Medical Case Management.

Mike Kennedy, Mecklenburg County Public Health Grants Development Coordinator, presented an overview of a new HRSA funding opportunity: Ending the HIV Epidemic. After reviewing the requirements and goals of the grant, Kennedy asked the Planning Body to provide feedback on what services they would like to see implemented to reduce new HIV infections by 75%. The following items were discussed:

1. Premium assistance
2. Treat now: Test & Treat / rapid linkage to care
3. In-home case management / patient retention services
4. Data-sharing systems to facilitate quick linkage to care
5. Youth outreach
 - a. May include collaboration with Time Out Youth and other gatekeepers;
 - b. Should include social media outreach done well and created by youth;
 - c. Meet youth where they are at: foster care, unstably housed, etc.
6. Behavioral health integration with primary care within HIV clinics
7. Medical home visits – May include:
 - a. Mobile lab and/or pharmacy
 - b. Provider & case management visits to clients' homes
 - c. Telehealth – Use Mecklenburg County Public Health's success in TB clinic as a model
8. Coalition to connect various health departments and health centers to quickly link people to care and establish uniformed, best practices for responding quickly to new diagnoses
9. CAREWare alerts to identify who is about to fall out of care
10. Provider Re-training on U=U to ensure they are aware of U=U and are educating patients accordingly
11. Incentivize staying in medical care with bus passes, gift cards, or other
12. Food by prescription

Earley closed early at approximately 12:40pm with a fun introductory game, details on the next meeting, and a reminder for participants to complete the meeting evaluation.